

## **LOCAL PLAN**

### **Section A: Contacts and Certifications**

### **SPECIAL EDUCATION LOCAL PLAN AREA**



California Department of Education

Special Education Division

January 2020

## Section A: Contacts and Certifications

**SELPA**

**Fiscal Year**

### Contact Information and Certification Requirements

From the five choices below, check the box that best represents the Special Education Local Plan Area's (SELPA's) planned submission to the CDE:

- |   |   |
|---|---|
| <input type="checkbox"/> Initial Local Plan (new SELPAs only) | <input checked="" type="checkbox"/> Amended Governance and Administration |
| <input type="checkbox"/> Annual Plan                          | <input type="checkbox"/> Amended Local Educational Agency Membership      |
| <input type="checkbox"/> Amended Annual Plan                  |   |

### Special Education Local Plan Area Contact Information

Include current contact information for the SELPA administrator and the administrative unit and fiscal agency responsible for the implementation of the local plan.

#### Special Education Local Plan Area Administrator

SELPA administrator position changes do not require amendments to the local plan. However, in such cases, new SELPA administrators assume the responsibility for the contents and implementation of the last submitted and approved local plan filed with the California Department of Education (CDE).

#### SELPA Contact Information

|                          |   |           |                                      |
|--------------------------|---|-----------|--------------------------------------|
| SELPA Name               | <input type="text" value="North Region"/>         |           |                                      |
| SELPA Code               | <input type="text" value="1112"/>                 |           |                                      |
| Street Address           | <input type="text" value="1275 61st Street"/>     | Zip Code  | <input type="text" value="94608"/>   |
| City                     | <input type="text" value="Emeryville"/>           | County    | <input type="text" value="Alameda"/> |
| Administrator First Name | <input type="text" value="Katy"/>                 |           |                                      |
| Administrator Last Name  | <input type="text" value="Babcock"/>              |           |                                      |
| Email                    | <input type="text" value="kbabcock@ausdk12.org"/> |           |                                      |
| Telephone                | <input type="text" value="(510)525-9805"/>        | Extension | <input type="text"/>                 |
| Contact Title            | <input type="text" value="SELPA Director"/>       |           |                                      |
| Web Address              | <input type="text" value="northregionselpa.org"/> |           |                                      |

Section A: Contacts and Certifications

**SELPA**

North Region

**Fiscal Year**

2021-22

**Responsible Local Agency (RLA)/Administrative Unit (AU) Contact Information**

RLA/AU

Albany Unified School District

Street Address

1200 Solano Ave.

Zip Code

94706

City

Albany

County

Alameda

Superintendent First Name

Frank

Last Name

Wells

Email

fwells@ausdk12.org

Telephone

(510)558-3750

Extension

Web Address

ausdk12.org

**Special Education Local Plan Agency Review Requirements**

***Community Advisory Committee***

The SELPA must provide the local plan Governance and Administration component (Section B) to the Community Advisory Committee (CAC) for review. The CAC must be provided with at least 30 days to conduct this review.

The local plan was provided to the CAC for review on what date

Jan 27, 2020

***County Office of Education***

(California Education Code (EC) sections 56140, 56195.1(c), and 56205)

Within 45 days, the County Office of Education (COE), or COEs (as applicable) must approve or disapprove any proposed initial local plan submitted by a local educational agency (LEA) or group of LEAs within the county or counties, and any amendment to the Governance and Administration element thereafter.

COE responsible for approving the Local Plan is the

Alameda County Office of Education

The local plan was submitted to the COE on what date

Dec 16, 2020



Section A: Contacts and Certifications

SELPA

Fiscal Year

**Public Hearing Requirements**

***Local Educational Agency***

**Annual Budget and Service Plans (Sections D, E, and Attachments)**

LEAs participating in a SELPA's governance structure are not required to convene a separate public hearing for the adoption of the Annual Budget and Service Plans. However, LEAs must post PH notices at each school site with information related to the SELPA's PH for the adoption of the Annual Budget Plan, and/or Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available upon request by the CDE.

***Special Education Local Plan Area***

**Annual Budget and Services Plans (Sections D, E, and Attachments)**

A PH notice for the adoption of the Annual Budget and/or Annual Service Plan(s) shall be posted at least 15 days before the hearing.

Annual Budget Plan PH Posting Date

Annual Budget Plan PH Date

Annual Services Plan PH Posting Date

Annual Services Plan PH Date

**Submitting the Local Plan to the California Department of Education**

**STEP 1:**

Section A is required when submitting any and all local plan sections to the CDE for approval.

**STEP 2:**

Select the radio button and check-box that represents whether the SELPA's organization is a single-LEA, or multiple-LEA structure; and the membership participation (including charter schools, COEs, and whether the SELPA meets the criteria for a small and sparse SELPA).

☐ **Single-LEA**

☒ **Multiple-LEAs**

☐ Charter Schools Only

☒ LEAs Only (including Charter LEAs)

## Section A: Contacts and Certifications

SELPA North Region

Fiscal Year 2021-22

☐ COE/LEA☐ Small and Sparse (EC sections 56211 through 56212)**STEP 3:**

Is the local plan component (Governance and Administration, Annual Budget Plan, or Annual Service Plan) an amendment to a previously submitted plan?

☒ Yes ☐ No If "Yes," enter the fiscal year of the previously approved plan 2012-13

**STEP 4:**

Include the agency, name, and title of the participants who collaborated in the development of the local plan sections. Select the "Add" button to insert a new row and the "-" button to delete the corresponding row.

| Add | Agency                     | First and Last Name  | Title               | Section   |
|-----|----------------------------|----------------------|---------------------|-----------|
| -   | Emery Unified School Disti | William Miles Greene | General Ed. Teacher | Section B |
| -   | Alameda Unified School D   | Joanne Murphy        | Administrator       | Section B |
| -   | Berkeley Unified School Di | Karen Sukenic        | Special Ed. Teacher | Section B |
| -   | Albany Unified School Dis  | Veronica Michael     | Administrator       | Section B |
| -   | Alameda Unified School D   | Pamela Kazee         | Administrator       | Section B |
| -   | Berkeley Unified School Di | Jan Hamilton         | Administrator       | Section B |
| -   | Emery Unified School Dist  | Karen Steele         | Administrator       | Section B |
| -   | Piedmont Unified School    | Hillary Crissinger   | Administrator       | Section B |
| -   | Community Advisory Com     | Linda Juhala         | CAC Member          | Section B |
| -   | Community Advisory Com     | Jacqueline Jackson   | CAC Member          | Section B |

**STEP 5:**

Select the check box to indicate which of the five certifications are being submitted. Include the total number of each type of certification being submitted.

☒ Certification 1 Number Submitted 1

Section A: Contacts and Certifications

**SELPA**

**Fiscal Year**

|   |                  |                                |
|---|------------------|--------------------------------|
| <input type="checkbox"/> Certification 2            | Number Submitted | <input type="text"/>           |
| <input checked="" type="checkbox"/> Certification 3 | Number Submitted | <input type="text" value="1"/> |
| <input checked="" type="checkbox"/> Certification 4 | Number Submitted | <input type="text" value="1"/> |
| <input checked="" type="checkbox"/> Certification 5 | Number Submitted | <input type="text" value="5"/> |

**STEP 6:**

Make sure all applicable certifications are signed electronically and are attached to this pdf.

**STEP 7:**

Electronically submit the completed section(s) to the CDE at [SELPALocalPlan@cde.ca.gov](mailto:SELPALocalPlan@cde.ca.gov). SELPAs may individually email the corresponding Sections (B, D, E), and the Attachments file to the CDE in the same manner. Or, SELPA may attach all files to a single email.

**IMPORTANT:** Include the SELPA name, "Local Plan" and the Sections (A, B, D, E, and/or Attachments) being submitted in the "Subject" line of all emails sent to the CDE.



Section A: Contacts and Certifications

SELPA North Region

Fiscal Year 2021-22

**Certification 1: Governance and Administration**

Certification 1 is required for an initial Section B submission to the CDE, and each subsequently amended submission.

I certify the attached Governance and Administration local plan section has been adopted at LEA public hearings by the represented local board(s) (LEA/county) and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of *United States Code (USC)* 1400 et seq., implementing regulations under Title 34 *Code of Federal Regulations (34 CFR)* Parts 300 and 303, 29 *USC* 705 (20) and 794-794b, the Federal Rehabilitation Act of 1973 as amended, the provisions of the California *EC* Part 30, and Chapter 3 Division 1 of Title 5 of the *California Code of Regulations (5 CCR)*. Copies of all interagency agreements have been attached to the Governance and Administration section of the local plan.

I further certify written agreements have been developed and entered into by LEAs participating in the local plan. Such agreements include, but are not limited to all provisions pursuant to *EC* Section 56195.7.

Web address where the SELPA local plan, including all sections, is posted.

northregionselpa.org



RLA/AU Authorized Agent

2/23/21

Date

Randall Booker

Digitally signed by Randall Booker  
Date: 2021.02.12 14:12:38 -08'00'

Local Governance Council Chairperson

Date

Katy Babcock

Digitally signed by Katy Babcock  
Date: 2020.12.16 05:47:25 -08'00'

SELPA Administrator

Date

Special Education Local Plan Area (SELPA) Local Plan Certification 3

SELPA

North Region

Fiscal Year

2021-22

**Certification 3: County Superintendent**

I certify the attached local plan section(s) as submitted with this certification are approved by the County Office of Education (COE). I further assure the local plan element(s) being submitted meet(s) all applicable requirements of state and federal laws; policies and procedures including compliance with the Individuals with Disabilities Education Act (IDEA); and is/are included in a coordinated system of all local plans (as applicable) to ensure all students with disabilities residing within the county, including those enrolled in alternative education programs, including, but not limited to, alternative schools, charter schools, opportunity schools and classes, community day schools operated by districts, community schools operated by the COE, and juvenile court schools, will have access to appropriate special education programs and related services.

1. The SELPA joined with the COE to submit the local plan.

☐ Yes ☒ No

2. All local educational agencies (LEAs) within the county have elected to participate in this SELPA local plan.

☐ Yes ☒ No

3. The SELPA local plan element(s) as specified herein was approved by the COE.

☒ Yes ☐ No

4. The County Superintendent certifies the SELPA is a

☐ Single-LEA SELPA

☒ Multi-LEA SELPA\*

\*A written agreement has been entered into between the LEA and SELPA for implementation of provisions, including, but not limited to California *Education Code* Section 56195.7 as applicable. The County Superintendent ensures local plans, including updates or revisions to the plans submitted by SELPAs in the county, upon approval by the COE, are posted on the COE web site, or include links to each local plan.

Web address where the SELPA local plan, including all sections, is posted.

<https://www.acoe.org/page/1172>

[www.northregionselpa.org](http://www.northregionselpa.org)



County Superintendent

3.4.2021

Date



Special Education Local Plan Area (SELPA) Local Plan Certification 4

SELPA

North Region

Fiscal Year

2021-22

**Certification 4: Community Advisory Committee**

1. The Community Advisory Committee (CAC), has advised the Special Education Local Plan Area (SELPA) during the development, amendment, and review of the local plan pursuant to California *Education Code* Section 56194.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

2. The members of the CAC, or parents selected by the CAC, participated in the development and update of the local plan that is being submitted to the California Department of Education (CDE).

☒ Yes ☐ No (If the answer is "NO," please include comments.)

3. The CAC had at least 30 days to conduct a review. This review was completed prior to local plan being submitted to the CDE.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

4. The CAC reviewed revisions made to the local plan as a result of recommendations or requirements from the CDE.

☒ Yes ☐ No (If the answer is "NO," please include comments.)

I certify the information presented herein is an accurate representation of the CAC's involvement in the development and/or amendment of the local plan.

Linda Juhala

Digitally signed by Linda Juhala  
Date: 2020.05.12 12:16:39 -07'00'

CAC Chairperson

Date

Section A: Contacts and Certifications

SELPA North Region

Fiscal Year 2021-22

**Certification 5: Participating Local Educational Agency**

The Special Education Local Plan Area (SELPA) shall include a signed copy of the following Local Educational Agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Alameda Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 7 day of October, 2020  
Years 4 Days 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

<https://www.alameda.k12.ca.us/>

LEA Superintendent/Chief Administrator

Date

10/19/20

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA North Region

Fiscal Year 2021-22

**Certification 5: Participating Local Educational Agency**

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Albany Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA    ☒ Multi-LEA SELPA

This Governance and Administration was:

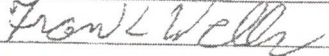
Adopted on the 15 day of December, 2020

Yeas 5 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

<https://www.ausdk12.org/>

  
LEA Superintendent/Chief Administrator

2/23/21  
Date



SELPA  Fiscal Year

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA    ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the  day of ,   
Yeas  Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

|   |   |                      |
|---|---|----------------------|
| <input type="text" value="Brent Stephens"/> | <small>Digitally signed by Brent Stephens<br/>Date: 2020.12.08 11:44:38 -08'00'</small> | <input type="text"/> |
| LEA Superintendent/Chief Administrator      |   | Date                 |

Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA

Fiscal Year

**Certification 5: Participating Local Educational Agency**

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

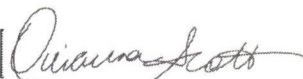
☐ Single LEA SELPA      ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the  day of ,   
Yeas  Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.



LEA Superintendent/Chief Administrator

Date



Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA North Region

Fiscal Year 2021-22

**Certification 5: Participating Local Educational Agency**

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA Piedmont Unified School District

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the 15 day of December, 2020  
Yeas 5 Nays 0

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

<http://www.piedmont.k12.ca.us/>

  
LEA Superintendent/Chief Administrator

Date/

12/15/2020